

Cleveland County Board of Commissioners
November 7, 2017

The Cleveland County Board of Commissioners met in a regular session on this date, at the hour of 6:00 p.m. in the Commission Chamber of the Cleveland County Administrative Offices.

PRESENT: Eddie Holbrook, Chairman
Susan Allen, Vice-Chair
Johnny Hutchins, Commissioner
Ronnie Whetstine, Commissioner
Doug Bridges, Commissioner
Jason Falls, Interim County Manager
Chuck Wilson, DSS Attorney
Phyllis Nowlen, Clerk to the Board
Brian Epley, Finance Director
Kerri Melton, Director of Community Services
Allison Mauney, Human Resources Director
Perry Davis, Emergency Management Director
Chris Green, Tax Administration
Betsy Harnage, Register of Deeds

CALL TO ORDER

Chairman Eddie Holbrook called the meeting to order and Interim County Manager Jason Falls led the audience in the Pledge of Allegiance and provided the invocation for the meeting.

AGENDA ADOPTION

ACTION: Commissioner Allen made the motion, seconded by Commissioner Whetstine and unanimously approved by the Board to, ***approve the agenda.***

EARLY BUSINESS

ACCEPTANCE OF NOMINATION TO FILL VACANCY LEFT BY COMMISSIONER JASON FALLS

Jason Falls tendered his resignation from the Board of County Commissioners on October 4, 2017, to accept the position of Interim County Manger.

North Carolina General Statute 153A-27.1 requires, if there is a vacancy on the Board, the party of the previous Commissioner leaving the vacancy, shall make a recommendation. The Cleveland County Republican Party nominated Doug Bridges to fill Jason Falls unexpired term.

ACTION: Commissioner Hutchins made the motion, seconded by Commissioner Whetstine and unanimously approved by the Board to, ***accept the nomination from the Cleveland County Republican Party to appoint Doug Bridges to fulfill Jason Falls unexpired term.***

SWEARING IN OF NEW COMMISSIONER

Chairman Holbrook invited Doug Bridges to the front and Magistrate Josh Bridges gave him the Oath of Office for County Commissioner. Each Commissioner gave remarks welcoming Commissioner Bridges and he took his seat with the Board.

CITIZEN RECOGNITION

No citizens registered to speak.

CONSENT AGENDA

APPROVAL OF MINUTES

The Clerk to the Board included the Minutes of the *October 17, 2017 regular meeting*, in Board Members packets.

ACTION: Commissioner Hutchins made a motion, seconded by Commissioner Allen, and passed unanimously by the Board to, *approve the minutes as written.*

HEALTH DEPARTMENT: BUDGET AMENDMENT (BNA #018)

ACTION: Commissioner Hutchins made a motion, seconded by Commissioner Allen, and unanimously adopted by the Board to, *approve the following budget amendment:*

<u>Account Number</u>	<u>Project Code</u>	<u>Department/Account Name</u>	<u>Increase</u>	<u>Decrease</u>
012.548.4.540.00		CODAP/Contracted Revenue	\$42,587.00	
012.548.5.121.00		CODAP/Salary-Reg	\$32,587.00	
012.548.5.210.00		CODAP/Departmental Supplies	\$ 2,000.00	
012.548.5.310.00		CODAP/Travel-Training	\$ 6,000.00	
012.548.5.311.00		CODAP/Education Expense	\$ 2,000.00	

Explanation of Revisions: Budget Amendment request to budget funds to be received from Partners Behavioral Health Funds to mentor/provide technical assistance to Transylvania and Haywood counties to initiate a medication disposal program. Existing staff will be used to provide training.

HEALTH DEPARTMENT: BUDGET AMENDMENT (BNA #019)

ACTION: Commissioner Hutchins made a motion, seconded by Commissioner Allen, and unanimously adopted by the Board to, *approve the following budget amendment:*

<u>Account Number</u>	<u>Project Code</u>	<u>Department/Account Name</u>	<u>Increase</u>	<u>Decrease</u>
012.533.4.310.00	93283-360X	Adult Health/Fed. Gov't Funds	\$221.00	
012.533.5.490.00	N/A	Adult Health/Professional Services	\$221.00	

Explanation of Revisions: Budget Amendment request to budget additional funds from NC DHHS. Breast and Cervical Cancer Prevention Program, for reference labs, as approved by the grant.

HEALTH DEPARTMENT: BUDGET AMENDMENT (BNA #020)

ACTION: Commissioner Hutchins made a motion, seconded by Commissioner Allen and unanimously adopted by the Board to, *approve the following budget amendment:*

<u>Account Number</u>	<u>Project Code</u>	<u>Department/Account Name</u>	<u>Increase</u>	<u>Decrease</u>
012.546.4.410.00	02200-8PTN	Carolina Access/Local & Other Grants	\$5,000.00	
012.546.5.121.00	02200-8PTN	Carolina Access/Salary-Regular	\$5,000.00	

Explanation of Revisions: Budget Practice Transformation Network funds for Carolina Community Health Partnership Medical Director to assist primary care practices in reducing the cost of healthcare to patients with Medicaid, Medicare, CHIPS, etc.

HEALTH DEPARTMENT: BUDGET AMENDMENT (BNA #021)

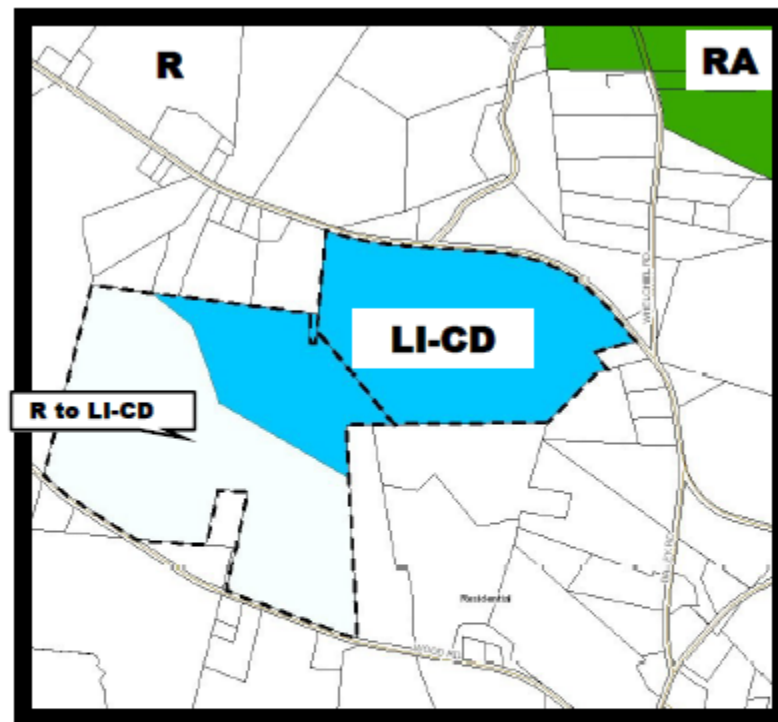
ACTION: Commissioner Hutchins made a motion, seconded by Commissioner Allen, and unanimously adopted by the Board to, *approve the following budget amendment:*

<u>Account Number</u>	<u>Project Code</u>	<u>Department/Account Name</u>	<u>Increase</u>	<u>Decrease</u>
012.542.4.410.00	N/A	Animal Control/Local & Other Grants	\$15,000.00	
012.542.5.490.00	N/A	Animal Control/Professional Services	\$15,000.00	

Explanation of Revisions: Budget grants funds from Best Friends Animal Society to spay/neuter feral cats.

PLANNING DEPARTMENT: REZONING CASE 17-07 (Schedule Public Hearing for December 5, 2017)

The Planning Department is requesting to set a Public Hearing for Tuesday, December 5, 2017 to rezone a portion of Parcel 229, at 2624 Wood Road, from Residential (R) to Light Industrial-Conditional District (LI-CD) to be used for the construction of a solar farm. This would be in addition to the other portion of Parcel 229 and Parcel 60226 that are currently zoned LI-CD.

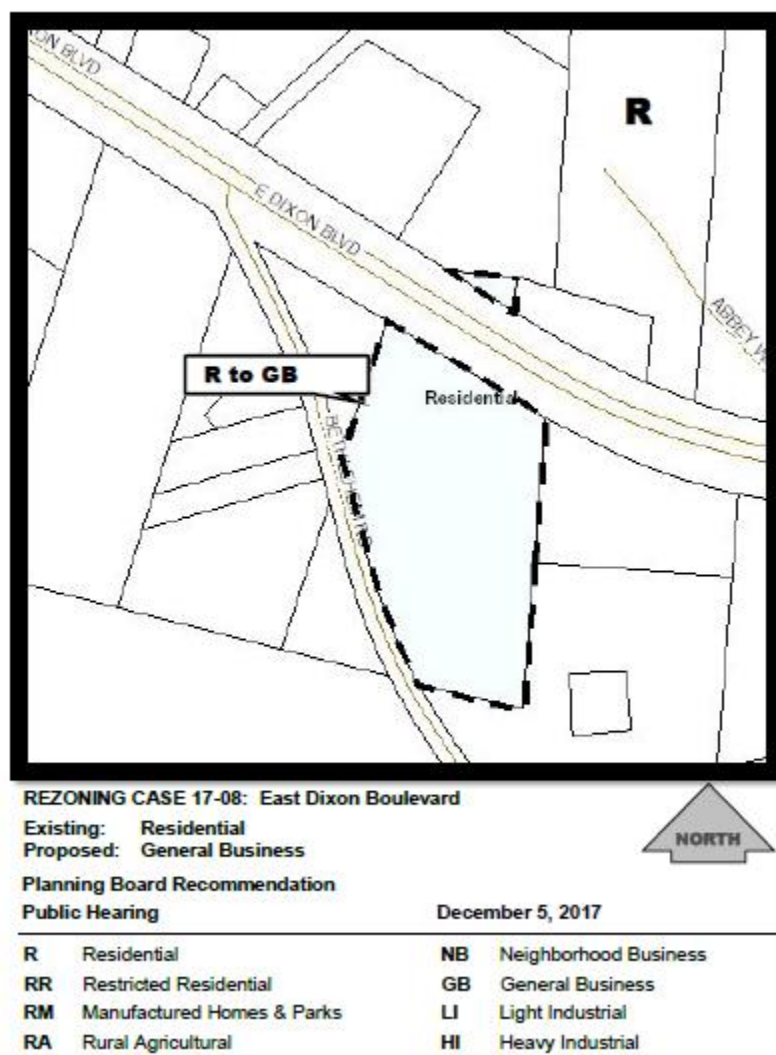


REZONING CASE 17-07: 2624 Wood Road			
Existing: Residential			
Proposed: Light Industrial Conditional District			
Planning Board Recommendation			
Public Hearing		December 5, 2017	
R	Residential	NB	Neighborhood Business
RR	Restricted Residential	GB	General Business
RM	Manufactured Homes & Parks	LI	Light Industrial
RA	Rural Agricultural	HI	Heavy Industrial

ACTION: Commissioner Hutchins made a motion, seconded by Commissioner Allen, and unanimously adopted by the Board to, *approve scheduling the public hearing as requested.*

PLANNING DEPARTMENT: REZONING CASE 17-08 (Schedule Public Hearing for December 5, 2017)

The Planning Department is requesting to set a Public Hearing for Tuesday, December 5, 2017 for a zoning map amendment from Residential (R) to General Business (GB). The property for consideration, Parcel 7779, is approximately ten (10) acres located on East Dixon Blvd, at the intersection of Bethlehem Road, east of Shelby city limits. This property, along with immediately surrounding area, is zoned Residential, however, being along Highway 74, it also falls into the Corridor Protection Overlay which allows many retail and office commercial uses. There is land zoned Heavy Industrial to the east and west along Highway 74. This area is designated as Commercial on the Land Use Plan.



ACTION: Commissioner Hutchins made a motion, seconded by Commissioner Allen, and unanimously adopted by the Board to, *approve scheduling the public hearing as requested.*

REGULAR AGENDA

DISCUSSION OF COUNTY ENGINEER POSITION

Chairman Holbrook stated there has been a discussion regarding the necessity for a full-time County Engineer. Currently the County subcontracts when an engineer is needed for projects. Commissioner Hutchins added with the continued growth of Washburn Switch, the Clearwater Expansion project and continued economic growth in the community, a County Engineer would be an asset. Commissioner Allen echoed Commissioner Hutchins comments. She also stated to make this position successful there should be a detailed job description written. Commissioner Whetstine feels having an engineer on staff would be able to plan ahead and see what needs to be done for county projects; this would save a lot of time. *The Board gave direction to Staff to develop a job description for a County Engineer and bring it back before the Board for approval.*

BOARD APPOINTMENTS

APPOINTMENT TO THE CLEVELAND COMMUNITY COLLEGE BOARD OF TRUSTEES

Due to the recent resignation of Commissioner appointee Jason Falls on the Cleveland Community College Board of Trustees, Chairman Holbrook recommended the Board take action to fulfill his unexpired term.

For many years, a County Commissioner served on the Board of Trustees as a School Board appointment and would report to the Board on the activity of the Trustees. The Board felt it important to continue to have a Commissioner on the Trustee Board specifically because of the continued financial commitment to the college as well as the county's role in Workforce Development.

ACTION: Commissioner Allen made a motion, seconded by Commissioner Whetstine, and unanimously approved the Board to, *appoint Commissioner Hutchins to the College Board of Trustees to serve the unexpired term of Jason Falls.*

COMMISSIONER REPORTS

Commissioner Bridges – thanked the Board and everyone for their help and making him feel welcomed.

Commissioner Whetstine – talked about the community events he has attended recently such as the Apple Butter Festival and the Liver Mush Festival. He enjoys being out in the community and getting to know the local residents.

Commissioner Hutchins – enjoyed the Work Session the Commissioners attended last week Friday. He feels it was a successful, productive and very informative meeting. It was interesting to learn about the process of building a shell building and what all goes in to market the County for Economic Development.

Commissioner Allen – also spoke of the Work Session. She added it has been very busy in the community and everyone is getting ready for the upcoming holiday events and parades.

ADJOURN

There being no further business to come before the Board at this time, Commissioner Bridges made the motion, seconded by Commissioner Hutchins, and unanimously adopted by the Board, *to adjourn the meeting.* The next meeting of the Commission is scheduled for *Tuesday, November 21, 2017 at 6:00 p.m. in the Commissioners Chamber.*

*Eddie Holbrook, Chairman
Cleveland County Board of Commissioners*

*Phyllis Nowlen, Clerk to the Board
Cleveland County Board of Commissioners*